



Job Title: FIMR Nurse Abstractor

Department: Healthy Start

Location: Must be physically located in the service area (Alachua, Bradford, Citrus, Columbia, Dixie, Gilchrist, Hamilton, Hernando, Lafayette, Lake, Levy, Marion, Putnam, Sumter, Suwannee, or Union counties), have the ability to work remotely, and attend in-person meetings as required

Employment Type: Full-time

Salary: \$47,000 to \$50,000; plus benefits

Posting closes: October 31, 2022

Apply at: <https://tinyurl.com/WF1042>

Summary

This position is responsible for coordination of the Fetal Infant Mortality Review (FIMR) program and for the abstraction and compilation of the FIMR data. The aim of the FIMR project is to enhance the health and well-being of women, infants, and families by improving the community resources and service delivery systems available to these families. FIMR brings together key members of the community to review individual fetal and infant mortality cases then develops and executes strategies to mitigate the circumstances that contributed to the fetal/infant death. The FIMR Nurse Abstractor is responsible for objectively capturing comprehensive quantitative and qualitative data related to the circumstances surrounding identified fetal and infant deaths and summarizing and interpreting medical findings for the rest of the FIMR team, the Case Review Teams (CRT), and the Community Action Groups (CAG).

Essential Duties and Responsibilities include the following and other duties as assigned:

- Supervision and training of FIMR staff
- Assist with selecting fetal and infant mortality cases for review utilizing the FIMR case selection methodology
- Request, manage, and assign case records after cases are selected
- Accurately abstract and document assigned fetal and infant death data; data sources may include prenatal and infant health records, labor and delivery and post-partum records, birth and death certificates, hospitalization records, EMT transport records, coroner/autopsy reports, community outreach program records, and family interviews
- Communicate with medical provider and/or hospital staff to retrieve medical records for specific cases, accurately complete appropriate abstraction forms, and review records at location required by medical facility
- Facilitate and conduct family interviews to document the families' experiences surrounding the death of the fetus or infant
- Assess data for social, economic, cultural, and/or safety factors; health disparities, institutionalized racism, and/or other social determinants of health that contributed to the health outcomes of the family
- Provide FIMR staff and CRTs with the clinical interpretation of the information obtained from the maternal interviews and medical record abstraction tasks

- Collaborate with FIMR Coordinator to maintain case tracking system
- Collaborate with external agencies to obtain needed information for the development of the Case Summary Report (i.e.: physicians, midwives, coroners, medical examiners, law enforcement, social service and community outreach agencies, and other public health programs)
- Complete, submit, and maintain contract deliverables to funders
- Enter data and recommendations into the National Fatality Review-Case Reporting System (NFR-CRS) within prescribed timeframe
- Prepare de-identified Case Summary Reports for the Case Review Teams (CRT) and present findings at CRT meetings
- Attend Community Action Group (CAG) meetings and assist with facilitation, attendance, and taking minutes when needed
- Assist in analyzing patterns and trends in the FIMR data
- Assist with assessing data for social, economic, cultural, and/or safety factors; health disparities, institutionalized racism, and/or other social determinants of health that contributed to the health outcomes of the family
- Assist with development and implementation of the Coalitions' strategic plans based on FIMR findings and CRT & CAG recommendations
- Stay current with literature relevant to maternal and infant health and factors that contribute to fetal/infant deaths, such as but not limited to racial disparities, prematurity, low birth weight, maternal infections, perinatal mental health, birth spacing, social determinants of health, SUIDS, substance exposure, trauma informed care, protective factors, Life Course Perspective, and strategies for evidence-based interventions
- Attend FIMR technical assistance calls and meetings
- Participate in FIMR and relevant maternal and infant health trainings
- Participate in all FIMR and Coalition staff meetings
- Present updates and findings to Healthy Start Coalition board meetings
- Be available for evening and weekend activities as needed to accommodate families, CRT, and CAG members
- Perform other duties as assigned

Education and/or Experience

A minimum of Bachelor of Science in Nursing plus a minimum of two-years maternal and child health experience or an Associate of Science in Nursing plus a minimum of four-years maternal and child health experience required. Current and active State of Florida nursing licensure required. Obstetric and/or neonatal experience preferred. Previous experience with FIMR, data abstraction, epidemiology, public health, and/or bereavement, hospice or palliative care preferred.